Class #11 (June 25, 2014)

Presentation

Wallace and Gromit

1. Present your results in two ways:
2. A 5- to 8-page written paper with proper APA format (by August 1).
* Font: Times New Roman, 12-pt.
* Spacing: Double or 1.5 (Control + 2 = double spacing, Control + 5 = 1.5 spacing)
* A4 paper
* Indentation: Paragraph 🡪 Indentation 🡪 First line 🡪 1cm
* Include a title page
* Formatting references: “hanging indentation” Paragraph 🡪 Indentation 🡪 Hanging 🡪 1cm
* Pagination is a good idea ☺ - I prefer in the middle (bottom)
* Submission: either online (by email) or hard copy

**How to not number a page**

1. Open the ‘Break’ dialogue box (alt + I, then B or ‘Page layout’,
then ‘Breaks’)
2. Create sections in your paper 🡪 add ‘section breaks’
3. Add page numbers only to a section